

LDAWE Volunteer Job Description

Position: Blogger or Guest Blogger

Position Description: To research and write blog posts on topics related to learning disabilities or ADHD for the LDAWE blog.

Responsibilities:

- Research, write, and publish blog posts on the LDAWE blog on a predetermined schedule
- Write blog posts in an engaging and conversational style
- Choose relevant subject matter that will be of interest to readers
- Respond promptly to post comments
- Adhere to LDAWE's Social Media Policy and Social Media Guidelines

Time Commitment:

- Bloggers can indicate the number of blog posts they wish to commit to within a 1 year time frame

Skill Requirements:

- Strong written or verbal (i.e. video blog posts) communication skills
- Strong computer and Internet skills (i.e. computer savvy)
- Knowledge of learning disabilities or ADHD or related topics
- Ability to work independently
- Ability to adhere to deadlines

Orientation / Training Provided:

- Orientation to the Learning Disabilities Association of Windsor - Essex County

Benefits:

- Gaining work-related experience or clarifying employment interests
- Promoting a sense of belonging and general wellbeing
- Sharing skills, talents, and knowledge with others
- Increasing contacts and personal networks
- Receiving recognition during or around National Volunteer Week
- Receiving a letter of recommendation or reference, upon request

Supervision:

- Reports to Resource Manager

Screening Measures Required:

- Completion of Volunteer Application Form
- Submission of Writing Samples